



Policy / Procedure Details	Title:	Department Safety Statement
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	Reviewed By:	Leadership Team
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Policy and Procedure Feedback Form

A Policy and Procedure Feedback Form is available on the Western Care Association Intranet (under Procedures) which will provide an opportunity to comment on any policy/procedure.

Your comments will be forwarded to the person who has the lead for the on-going development of the policy/procedure.

All comments will be collated by the person responsible and will inform the three-yearly review cycle for updating procedures.

1. INTRODUCTION/PURPOSE

Western Care are committed to working in accordance with the provisions of the Safety, Health and Welfare at Work Act 2005 and other associated legislation. This policy document outlines the specific responsibilities of named persons. It also sets out the provisions for assessing and managing specific hazards and controls within the department. It must be read in conjunction with the attached **Department Safety Statement** and associated **Generic Risk Assessments** which are specifically reviewed and aligned to the needs of each service area.

2. ROLES AND RESPONSIBILITIES

RESPONSIBILITIES OF THE RESPONSIBLE MANAGER

The responsible manager has on-going responsibility for the day to day running of this centre/department. This includes the following in relation to the safety, health and welfare of staff, service users, volunteers and visitors:

- To ensure all staff (permanent and temporary), service users and volunteers are familiar with policies and practice regarding safety, fire evacuation, lifting and other hazards specific to this work centre, and should arrange for an induction for all new staff on all relevant safety issues.
- To ensure that specific procedures in relation to safety matters pertaining to this centre are written up and are available for all staff through the **Department Safety Statement/Generic and Site Specific Risk Assessments**.
- To ensure that all controls set out in the **Generic Risk Assessments** are operational or if not to raise these and address them through the **Premises Risk Register Process**.
- To complete **Site Specific Risk Assessments** in consultation with the Health and Safety Officer where these apply.
- To ensure that all staff read and understand the risk assessments relevant to their workplace and record this through the completion of the **Generic Risk Assessment Record Sheet** in the first and third quarter of every year.
- To ensure that faults in safety equipment, electrical equipment, alarms etc. which constitute a hazard are reported (in writing if necessary) to the relevant Senior Manager /Health and Safety Officer or persons contracted for their upkeep, as appropriate.
- To maintain records of servicing of equipment etc. and testing of alarm systems.
- To ensure fire and evacuation drills take place a minimum of once every three months, and that these drills are recorded and notified as per policy. Follow up on identified actions in a timely manner
- To consult centre/department staff regarding safety matters and note staff comments on same.
- To ensure First Aid box is properly maintained.
- To ensure that any necessary safety equipment is issued and used.
- To ensure good housekeeping practices are maintained.
- To report all instances of failing to comply with safety regulations etc. to the relevant Senior Manager.

RESPONSIBILITIES OF EMPLOYEES

An employee will, while at work:

- Ensure he/she is familiar with the Association's Safety Policy and any specific safety arrangements for their place of work.
- Comply with health and safety legislation to protect his or her safety, health and welfare and that of others who may be affected by their acts or omissions.
- Ensure that s/he is not under the influence of a toxicant to the extent of endangering his or her own or any other person's safety and health.
- Submit to any appropriate, reasonable and proportionate tests for intoxicants in accordance with Regulations under the 2005 Act.
- Co-operate with the employer and any other person to enable them to comply with safety and health legislation.
- Not engage in improper conduct or other behaviour, such as horseplay, that is likely to endanger his or her safety, health and welfare or that of any other persons.
- Attend any training and undergo assessment of the training required by his/her employer or that is required by safety and health legislation.
- Following training and instruction make correct use of any article or substance provided for the protection of their safety and health including any personal protective equipment.
- Not to intentionally or recklessly, interfere with or misuse any appliance, protective clothing, convenience or equipment provided in pursuance of any of the relevant statutory provisions or otherwise, for securing the safety, health and welfare at work or relating to work carried out by you.

***Workers also have a duty not to endanger themselves or others
and to be alert to dangerous situations.***

Employees must also, where they are aware, report to the employer:

- Any defect in the place or system of work or with any article or substance used which might endanger the safety and health of employees or any other person.
- Any contravention of safety and health legislation, which may endanger the safety and health of employees or any other person.

Failure to comply with the terms of the Safety Statement may result in disciplinary action.

Specific Safety Arrangements

All staff are requested to check if any procedures, rules or guidelines are in force before using any unfamiliar equipment or performing any unfamiliar routine. Such procedures, rules or guidelines must be adhered to at all times. Copies of relevant procedures, rules or guidelines are available from the head of department or are posted in prominent position.

3. USING THE GENERIC/ SITE SPECIFIC RISK ASSESSMENT FRAMEWORKS

1. Each responsible manager is required to complete the department safety statement template and to make it applicable to each service site by completing the following fields:
 - Cover page
 - Head of Department
 - Sign and Date
 - Location of First Aid Box
 - Names of First Aiders
 - Name of Frontline Manager in Relevant Sections

2. The responsible manager must then review the generic risk assessments attached to the safety statement.
 - This is to ensure that all risks set out in the old Hazard Id framework are now addressed in this new format.

 - If so, then the responsible manager ensures all the controls as set out are in place.

 - If not, then a **Premise Risk Register Form** as set out in **Western Care Policy 2A.18 Policy for Developing the Organisational and Local Services Risk Register**. Using this pathway, every effort should be made to ensure that the required control is put in place as soon as possible. Active risks as set out in the **Local Service Risk Register** need to be reviewed each quarter, until addressed. See relevant policy for further information.

 - If there is a risk associated with that site, not covered by the **Generic Risk Assessments**, then the responsible manager completes the blank **Site Specific Risk Assessment** document attached. It is important to liaise with the Health and Safety Officer in order to complete this **Site Specific Risk Assessment Form**. Each risk needs to be scored using the risk scoring framework attached.

 - Once completed, the responsible manager should arrange to review with the entire staff team the contents of the **Department Safety Statement**, the **Generic Risk Assessments** and the **Site Specific Risk Assessment** form if this applies.

 - The **Generic Risk Assessment Record** sheet should be completed as a record of this briefing. It should be reviewed with the staff team during the first and third quarters of each year.



Western Care Association Department

Safety

Statement



Place Name of Centre here

Place Address here

Place Address here

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1.0 INTRODUCTION/PURPOSE

As part of our obligations under the Safety, Health and Welfare at Work Act 2005, this Department Safety Statement has been prepared. This document details the responsibilities, resources and the methods by which Western Care Association fulfils its obligations as far as reasonably practical under this Act. It also emphasizes the commitment throughout the Association to provide a safe and healthy working environment.

This Department Safety Statement contains the specific safety arrangements for this department along with the organisational safety statement, which is made available on our intranet service.

I/We are committed to working in accordance with the provisions of the Safety, Health and Welfare at Work Act 2005 and other associated legislation.

It outlines the specific hazards and controls within the department as per the attached hazard sheets.

2.0 MISSION STATEMENT

Western Care Association exists to empower people with a wide range of learning and associated disabilities in Co. Mayo to live full and satisfied lives as equal citizens. We achieve this through the provision of a comprehensive range of innovative services and supports.

SIGNED: _____



DATE: 09/08/17

3.0 SAFETY POLICY STATEMENT

Policy Context

In fulfilling the mission of the Association, the issue of rights and responsibilities have to be addressed in a balanced way. Policies that are intended to achieve safety for people must also address concerns for the restrictions of rights of citizens that might arise in practice. This requires that policy, interpretation and practice satisfy the legal obligations of both Health and Safety legislation and the constitutional rights of all citizens. The following safety policy statement focuses on the Health and Safety obligations of the Association while acknowledging these should be applied in the context of Person Centered practice.

Policy Statement

It is the intention of Western Care Association to ensure, as far as is reasonably practicable, the safety, health and welfare of **all employees**, service users, visitors and all who come in contact with the Association's work activities. This will be done through the provision and maintenance of a safe place of work, safe access and egress, safe equipment and safe systems of work in accordance with the Safety, Health and Welfare at Work Act 2005.

Details of responsibilities and safety arrangements applying to specific department/work areas are contained in the Department Safety Statements which are located in each department/work area. These contain a Hazard Analysis, Risk Assessment and Control Measures specific to each department/location.

Copies of the Organisational Safety Statement and the appropriate **Department Safety Statement** are shown and explained to each employee of the Association and are readily available in each

department for reference. Each staff must read these and sign off that they have done so. This will be included on the Staff Register as per existing procedures.

Extracts from the Safety Statement e.g. procedure in case of fire, are located in prominent positions throughout the premises and buildings of Western Care Association.

The attached Generic Risk Assessments in the appendix section of this document outline the specific hazards and controls relating to these premises. Any specific hazards unique to this location will be found here also.

The following are the specific responsibilities of named persons

Head of

Appropriate Name to be placed here.

Department:

Has ongoing responsibility for the day to day running of this centre/department and includes external areas which are part of the premises. This includes the following in relation to the safety, health and welfare of staff, service users, volunteers and visitors:-

1. To ensure all staff (permanent and temporary), service users and volunteers are familiar with policies and practice regarding safety, fire evacuation, lifting and other hazards specific to this work centre, and should arrange for an induction for all new staff on all relevant safety issues.
2. To ensure that specific procedures in relation to safety matters pertaining to this centre are written up and are available for all staff through the Department Safety Statement/Generic Risk Assessments.

3. To use the risk scoring matrix to review each site specific risk not covered by the Generic Risk Assessments and identify the likelihood and severity of harm occurring. The resulting score (LXS) should be added to the risk assessment Control Sheet enclosed in this document. Controls for each risk should be added. These risk assessment with be appropriately up-dated as tasks and environments change by the Front-Line manager.
4. To use the Premises Risk Register process as set out in Western Care Policy 2A.18 Policy for Developing the Organisational and Local Services Risk Register to address any controls that are not fully in place as per the Generic Risk Assessments. Using this pathway, every effort should be made to ensure that the required control is put in place as soon as possible. Active risks as set out in the Local Service Risk Register need to be reviewed each quarter, until addressed. See relevant policy for further information.
5. To keep staff fully briefed on the Generic and/or Site Specific Risk Assessments in place through regular briefings on these documents to be held on both the first and third quarters annually.
6. To ensure that faults in safety equipment, electrical equipment, alarms etc. which constitute a hazard and can't be safely managed locally are reported (in writing if necessary) to Regional Service Manager/ Health and Safety Manager or persons contracted for their upkeep, as appropriate.
7. To maintain records of servicing of equipment etc. and testing of alarm systems.

8. To ensure fire and evacuation drills take place a minimum of once every three months, and that these drills are recorded and notified as per policy. Follow up on identified actions in a timely manner.
9. To consult centre/department staff regarding safety matters and note staff comments on same.
10. To ensure First Aid box is properly maintained.
11. To ensure that any necessary safety equipment is issued and used.
12. To ensure good housekeeping and standard of hygiene practices are maintained.
13. To report all instances of failing to comply with safety regulations etc., to the Regional Service Manager.

SIGNED: _____

POSITION: _____

DATE: _____

4.0 ROLES AND RESPONSIBILITIES

RESPONSIBILITIES OF EMPLOYEES

An employee will, while at work:-

- Ensure he/she is familiar with the Association's Safety Policy and any specific safety arrangements for their place of work and sign the staff register for required procedures.
- Comply with health and safety legislation to protect his or her safety, health and welfare and that of others who may be affected by their acts or omissions.
- Ensure that s/he is not under the influence of a toxicant to the extent of endangering his or her own or any other person's safety and health.
- Submit to any appropriate, reasonable and proportionate tests for intoxicants in accordance with Regulations under the 2005 Act.
- Co-operate with the employer and any other person to enable them to comply with safety and health legislation.
- Not engage in improper conduct or other behaviour, such as horseplay, that is likely to endanger his or her safety, health and welfare or that of any other persons.
- Attend any training and undergo assessment of the training required by his/her employer or that is required by safety and health legislation.
- Following training and instruction make correct use of any article or substance provided for the protection of their safety and health including any personal protective equipment.

- Not to intentionally or recklessly, interfere with or misuse any appliance, protective clothing, convenience or equipment provided in pursuance of any of the relevant statutory provisions or otherwise, for securing the safety, health and welfare at work or relating to work carried out by you.

Workers also have a duty not to endanger themselves or others and to be alert to dangerous situations.

Employees must also, where they are aware, report to the employer:-

- Any defect in the place or system of work or with any article or substance used which might endanger the safety and health of employees or any other person.
- Any contravention of safety and health legislation, which may endanger the safety and health of employees or any other person.

Failure to comply with the terms of the Safety Statement may result in disciplinary action.

Specific Safety Arrangements

All staff are requested to check if any procedures, rules or guidelines are in force before using any unfamiliar equipment or performing any unfamiliar routine. Such procedures, rules or guidelines must be adhered to at all times. Copies of relevant procedures, rules or guidelines are available from the head of department or are posted in prominent positions.

The FIRST AID BOX is located: _____

The following persons are trained First Aiders;

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5.0 MAINTENANCE

ANNUAL INSPECTIONS will be carried out as follows:

Person Responsible

- ***Coleman's Electrical:*** Monitoring Systems and Alarms: including burglar alarm and fire alarm
- ***Tom Kearns, Maintenance Foreman:*** Premises and Buildings, including emergency lights
- ***Pat Jordan, Plumbing:*** Heating (Oil Boilers)
- ***Home Care Medical:*** Aids and Appliances
- ***Firex Fire Protection:*** Fire Fighting Equipment

6.0 ACCIDENT & EMERGENCIES

All accidents and near accidents must be reported to:

Please type in FLM

The Social Care Leader will then follow up any reported accidents/incidents using our policy on accident reporting. This policy is made available on our Intranet Service: Procedures – Services – Adults-Incident/ Injury reporting.

7.0 CONSULTATION AND INFORMATION

Consultation with employees will take place with a view to promoting safety and health in the workplace.

I/ We recognise that employee involvement in health and safety is an integral part of my/own safety management system. I/ we am/are committed to providing adequate and appropriate consultation and welcome the views of all employees on issues relating to health and safety.

I/We will consult with all relevant employees;

1. When there is a change, update or modification to a particular work process
2. When new machines or processes are introduced
3. When new substance or materials are introduced

Details concerning consultation arrangements are contained in the Organisational Safety Statement

8.0 INSPECTIONS AND INVESTIGATIONS

Please type in FLM

is responsible for ensuring that inspections and investigations are carried out at departmental level. Routine inspections of all work practices and operations are carried out annually or as required.

9.0 OUTSIDE CONTRACTORS AND VISITORS

Please type in FLM

is responsible for ensuring that outside contractors receive copies of relevant safety information and that they adhere to stated safety arrangements.

Definition: A Contractor is a person or organisation which signs a contract to do certain work for payment within a specified time.

All contractors involved in a work activity on my/our premises must comply with our policy for safety, health and welfare.

Contractors carrying out work must:

- Be competent to carry out the work
- Have adequate resources to carry out the work
- Ensure that work activities do not affect the well-being of our employees, service users or visitors.

10.0 MONITORING OF TERMS OF SAFETY STATEMENT

Please type in FLM

is responsible for the monitoring of terms of this Safety Statement at departmental level.

11.0 VIOLENCE & AGGRESSION IN THE WORKPLACE

We are committed to the prevention of violence and aggression in the workplace.

Violence in the workplace is unacceptable from anyone and will not be tolerated.

Work related violence is any incident in which an employee is abused or assaulted by a member of the public or other staff in circumstances arising out of the course of his/her employment.

All workers are encouraged to raise any concerns about workplace violence or aggression, and to report any incidents or threats to the Gardai if necessary and their manager. Their manager will then take the appropriate steps to deal with the matter.

Challenging Behaviours from service users can occur within our Centres and will be dealt with in accordance with our Policy on Listening and Responding to People who challenge and the Use of Restrictive Practices Behaviours for People using Association Services and our Risk Management Policy which underpins any specific Personal Risk Management Plans agreed for specific individuals.

12.0 REVIEWS AND RECORDS

Frank Flynn

is responsible for review of this Safety Statement. Review of the Safety Statement will take place **when required**, and when any major changes occur. The review will be fully comprehensive and will cover all topics which are relevant to the safety, health and welfare of employees within this department.

Risk Assessment Summary Sheet						
Activity/Workplace: Electrical Appliances				Ref GRA1		
Generic Risk Assessment			Risk Assessment after application of Control Measures			
Hazard	Risk	Risk Group	Likelihood	Severity	Risk Rating before controls	Risk Rating after controls
CONTROL MEASURES						
Electrical Appliances	Electrocution Fire	Employees Service Users	3	4	12	4

Risk Assessment Summary Sheet

Ref GRA2

Activity/Workplace: Fire

Generic Risk Assessment				Risk Assessment after application of Control Measures						
Hazard	Risk	Risk Group	Likelihood	Severity	Risk Rating before controls	CONTROL MEASURES	Responsible Person	Likelihood	Severity	Risk Rating after controls
Fire	<p>Risk of Burns, Inhalation of smoke, death.</p> <p>Injury from fire or explosion</p> <p>Injury from fire/smoke due to blocked fire escape/routes</p>	<p>Employees</p> <p>Service Users</p> <p>Contractor</p> <p>Visitors</p>	3	5	15	<p>Ensure sufficient fire extinguishers and other vital firefighting equipment are present in suitable locations and that they are maintained & inspected regularly.</p> <p>It is essential that escape routes are maintained available for use and that the protection afforded to them is not impaired by the operation of the premises.</p> <p>It is the responsibility of all employees to make sure that fire exits are kept clear, unlocked and functional during working hours.</p> <p>Ensure smoke/heat alarms are present and operational where required</p> <p>A fire drill should be undertaken at least once per quarter. At least one night time drill should be carried out where required. Report any defects, complaints or concerns regarding Health Safety and Fire to your Line Manager</p> <p>Ensure training is provided on the use of all Fire Fighting equipment</p> <p>Flammable liquids and gases:</p> <ul style="list-style-type: none"> • All flammable liquids and gases must be correctly labelled. • All hazardous materials are to be stored in a secure area. • Safe systems of using and dispensing them must be used. • Storage of combustible materials must be controlled. • Rubbish must be cleared from the building daily. • Escape routes must not be obstructed with combustible materials. • Combustible materials must be stored away from sources of ignition. 	Line Management	1	5	5

Risk Assessment Summary Sheet

Ref GRA3

Activity/Workplace; Housekeeping Internal and External

Risk Assessment after application of Control Measures						
Hazard	Risk	Risk Group	Generic Risk Assessment			Risk Rating after controls
			Likelihood	Severity	Risk Rating before controls	
Trailing cables	Risk of Slip, trip and fall injury		2	4	8	4
Damaged floor covering			2	4	8	4
Access routes used as storage areas		Employees	3	4	12	5
Wet/slippy surfaces internal and external		Visitor	3	4	12	4
Change in floor levels.		Contractor	2	4	8	4
		Service User	2	4	8	4
Inadequate or incorrect lighting			2	4	8	4
CONTROL MEASURES						
<p>A high standard of housekeeping to be maintained at all times, 'everything in its place and a place for everything'.</p> <p>Trailing of leads must be avoided, arrange work area to suit location of power points and data points, if not possible secure all cables to prevent trip hazards.</p> <p>Report all damaged floor coverings for repair, if necessary prevent access to damaged area until repair is complete</p> <p>Keep access routes free at all times: return items to storage when not in use.</p> <p>Ensure all spillages are cleaned up immediately, ensure adequate barriers are erected during cleaning operations to direct persons away from cleaning area</p> <p>Highlight different levels in floor or walkways.</p> <p>Ensure lighting levels are adequate, where natural light is not sufficient artificial lighting must be provided.</p> <p>Sharps should be handled with extra care and disposed of in "sharps" containers. Litter pickers should be used to pick up inappropriately disposed sharps/syringes</p> <p>Salt or a suitable de-icer must be available for all external walkways when required</p>						
			Responsible Person			
			Line Management			
			Employees			

Risk Assessment Summary Sheet

Ref GRA5

Activity/Workplace; Contact with waste products		Risk Assessment after application of Control Measures								
Generic Risk Assessment		Risk Assessment after application of Control Measures								
Hazard	Risk	Risk Group	Likelihood	Severity	Risk Rating before controls	Responsible Person	Likelihood	Severity	Risk Rating after controls	
Infected <ul style="list-style-type: none"> • Blood • Mucus • Vomit • Human Waste 	Risk of infection	Employees Service Users Contractors	3	4	12		1	4	4	
			3	4	12		1	4	4	
CONTROL MEASURES										
Policy 2A.12 Infection Control Guidelines are to be read in conjunction with this document. Good hygiene practices are the single most important element in controlling infection. Cuts and broken skin should be appropriately protected before and during work. Protective clothing (latex gloves, aprons etc.) should be worn as far as is reasonably practicable. These should be appropriately stored. Personal Protective Equipment should be kept clean and disinfected on a regular basis. Wash hands after handling any contaminated clothing or other materials and always before eating, drinking or smoking Persons should avoid rubbing their nose, mouth or eyes during work. Any illness, particularly flu-like symptoms, should be reported to your GP and your Line Manager.										

Risk Assessment Summary Sheet

GRA 6

Activity/ Workplace: Driving Vehicles		Risk Assessment after application of Control Measures						
Generic Risk Assessment		Risk Assessment after application of Control Measures						
Hazard	Risk	Risk Group	Likelihood	Severity	Risk Rating before controls	Likelihood	Severity	Risk Rating after controls
		CONTROL MEASURES		Responsible Person				
Driving under the influence of prescribed and/or un-prescribed substances. Driver distractions e.g. use of mobile phone Inappropriate speed Lack of planning of the route Length of journey Road conditions Road works Reversing Weather conditions Inadequate maintenance Vehicle Breakdown	Vehicle Collision Loss of Control of Vehicle Vehicle Failure	Service Users Employees Members of the public	4	5	20			10
		CONTROL MEASURES		Responsible Person				
		CONTROL MEASURES		Responsible Person				
		CONTROL MEASURES		Responsible Person				

Risk Assessment Summary Sheet							Ref SSRA1			
Activity/ Workplace:										
Generic Risk Assessment				Risk Assessment after application of Control Measures						
Hazard	Risk	Risk Group	Likelihood	Severity	Risk Rating before controls	CONTROL MEASURES	Responsible Person	Likelihood	Severity	Risk Rating after controls

Risk Rating Tool for Assessing Hazards

The purpose of Risk Rating is to determine the level of significance of the risk.

Risks are rated by considering two key factors:

1. Likelihood; this refers to how likely it is that harm will occur.
2. Severity; how serious would the consequences be if harm occurs.

To determine the Risk Rating, you score likelihood and severity separately using the Scoring Guidance below:

LIKELIHOOD RATING									
Rare / Remote (Score 1)		Unlikely (Score 2)		Possible (Score 3)		Likely (Score 4)		Almost Certain (Score 5)	
Actual Frequency	Probability	Actual Frequency	Probability	Actual Frequency	Probability	Actual Frequency	Probability	Actual Frequency	Probability
Occurs every 5 years or more	1%	Occurs every 2-5 years	10%	Occurs every 1-2 years	50%	Bimonthly	75%	At least monthly	99%

SEVERITY RATING				
Negligible (Score 1)	Minor (Score 2)	Moderate (Score 3)	Major (Score 4)	Extreme (Score 5)
Adverse event leading to minor injury not requiring first aid.	Minor injury or illness, first aid treatment required <3 days absence < 3 days extended hospital stay.	Significant injury requiring medical treatment e.g. fracture Agency reportable, e.g. HSA, Gardaí >3 Days absence 3-8 Days extended hospital stay.	Major injuries / long term incapacity or disability (loss of limb) requiring medical treatment	Incident leading to death or major permanent incapacity. Event which impacts on large number of people including members of the public.

Take your scores and multiply the Likelihood by Severity score to get the Risk Rating score.

Now check the table below to see if the Risk Rating score falls into the High, Medium or Low category of Risk Rating.

The nature of actions required to address different categories of risk; High, Medium, Low, are specified.

Control measures are defined as those measures which are required to reduce the risk.

Example:

- Likelihood Score = 4, Severity Score = 4
- Risk Rating – Likelihood x Severity Score, 4 x 4 = 16
- Risk Category = High
- Action - *Immediate action required. Activity should be stopped until control measures can be implemented to reduce risk to medium rating.*

RISK MATRIX					
	Negligible (Score 1)	Minor (Score 2)	Moderate (Score 3)	Major (Score 4)	Extreme (Score 5)
Almost Certain (Score 5)	5	10	15	20	25
Likely (Score 4)	4	8	12	16	20
Possible (Score 3)	3	6	9	12	15
Unlikely (Score 2)	2	4	6	8	10
Rare / Remote (Score 1)	1	2	3	4	5

RISK RATING	Descriptive Risk Rating	ACTION
15 – 25	High	Immediate action required. Activity should be stopped until control measures can be implemented to reduce risk to medium rating
6 – 12	Medium	Activity can proceed, but with caution, and ensuring control measures are maintained. Efforts should be made to reduce risk rating to low
Less than 5	Low	Activity can proceed. Control measures must be monitored and reviewed as required to ensure they remain suitable and sufficient.

