



**Feidhmeannacht na Seirbhíse Sláinte  
Health Service Executive**

## **MEMORANDUM**

**To:** Each member of the HSE Leadership Team

**From:** Tony O'Brien, Director General

**Date:** 30 January 2017

**Subject:** Launch of the revised Integrated Risk Management Policy and Supporting Guidance.

**DG Ref:** 435250

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Dear Colleagues,

We have collectively recognised the importance of adopting a proactive approach to the management of risk. This is to ensure we support both the achievement of our overall objectives and compliance with our governance and regulatory requirements. The HSE is committed to ensuring that risk management is seen as the concern of everyone and not the preserve of Quality and Safety Managers. It therefore needs to be embedded in our normal day to day business and in a manner that informs the strategic and operational planning and performance cycle.

Consequently, I am pleased to announce the launch of the revised Integrated Risk Management Policy, 2017 and supporting guidance documents. The purpose of the revised policy and supporting guidance is to:

- Outline the commitment of the HSE to the proactive management of risk in line with the ISO 31000's 11 principles of risk management.
- Assist staff in understanding their role in and the need to adopt a consistent approach to the assessment and management of risk.
- Set out the systems and processes that are required to ensure that risks are managed consistently across the HSE.

To support implementation, a series of Workshops (set out in the table below) have been organised to introduce the revised Integrated Risk Management Policy and supporting guidance to staff.

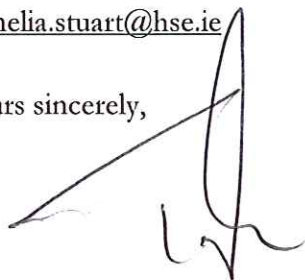
The workshops are specifically aimed at staff who have responsibility *for managing risks in their area of responsibility and those who have a role in the QPS function within the HSE and HSE funded agencies*. It is important that staff in your service have an opportunity to attend one of the scheduled sessions and I would request that they are facilitated to attend the appropriate workshop. Places are limited and requests to attend a session should be made via email to: [Lynda.McCarthy@hse.ie](mailto:Lynda.McCarthy@hse.ie).

I would be grateful if you could ensure that this memo is circulated to all the staff in your Divisions including QPS Divisional Leads, Hospital Group CEOs and CHO Chief Officers.

Following the launch the revised Integrated Risk Management Policy and supporting guidance will be available on the HSE website. [www.hse.ie/eng/](http://www.hse.ie/eng/)

If you have any queries in relation to the above please contact Cornelia Stuart AND QAV [cornelia.stuart@hse.ie](mailto:cornelia.stuart@hse.ie)

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Tony O'Brien', written over a horizontal line.

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**Tony O'Brien**  
**Director General**

## Workshop Schedule

Date	Time	Venue
Monday 6 <sup>th</sup> March 2017	10:00 to 13:00	Room 1 Education Centre, Merlin Park Hospital, Galway
Monday 6 <sup>th</sup> March 2017	13:30 to 16:30	Room 1 Education Centre, Merlin Park Hospital, Galway
Thursday 9 <sup>th</sup> March 2017	10:00 to 13:00	The Boardroom, Dr Steevens Hospital, Dublin
Thursday 9 <sup>th</sup> March 2017	13:30 to 16:30	The Boardroom, Dr Steevens Hospital, Dublin
Wednesday 15 <sup>th</sup> March 2017	10:00 to 13:00	An Cloghar, Ballyshannon Health Campus, Ballyshannon, Co. Donegal
Wednesday 15 <sup>th</sup> March 2017	13:30 to 16:30	An Cloghar, Ballyshannon Health Campus, Ballyshannon, Co. Donegal
Monday 20 <sup>th</sup> March 2017	10:00 to 13:00	Former Administration Building, St Mary's Health Campus, Gurrabraher, T23 X440, Cork
Monday 20 <sup>th</sup> March 2017	13:30 to 16:30	Former Administration Building, St Mary's Health Campus, Gurrabraher, T23 X440, Cork
Thursday 23 <sup>rd</sup> March 2017	10:00 to 13:00	The Boardroom, Dr Steevens Hospital, Dublin
Thursday 23 <sup>rd</sup> March 2017	13:30 to 16:30	The Boardroom, Dr Steevens Hospital, Dublin